



## Resilient Shorelines for Rising Tides

### **Guidelines for submitting a Dedicated Session**

ASBPA welcomes dedicated sessions for the 2018 National Conference. If you would like to submit a dedicated session, please adhere to the following guidelines in order to have a dedicated session accepted for the program:

1. There can only be four session members of the session. The session will consist of four 20 minute talks. Each session member will be required make a presentation and adhere to the conference timelines. This would include the session organizer's comments/presentation.
2. There must be a dedicated session organizer. This session organizer will be responsible for completing the following steps:
  - a. Must give the session a name.
  - b. The session must be entered online through the conference abstract web site.
  - c. The dedicated abstract submission must clearly state that this is a dedicated session and contain the following:
    - i. A title for the session
    - ii. A brief session description
    - iii. The session members that will be presenting.
  - d. Ensure that each session member
    - i. If the session organizer is making a presentation he/she must submit an abstract
    - ii. Submits his or her abstract through the conference web site before the abstract deadline has elapsed
    - iii. The abstract submitted by the session member clearly states they are in the dedicated session

It will be necessary for the session organizer to ensure all steps outlined above are completed before the abstract deadline in order for the dedicated session to be considered for the conference.